One Ilfracombe Town Team

Wednesday 23rd April 2025

Meeting Notes

Attendees

Neil Ingram (Chair) – One Ilfracombe Projects	Rob Townsend – ITC - Maintenance
Eric Hayes - Resident	Terry Elliott – ITC Cllr , Tyrell LoF, Belles Place
Gavin Pennington-Ellis – ITC Facilities Manager	June Williams – ITC & NDC Cllr (online)
Ray Jones - NDC	Sara Wilson - NDC Cllr
Mel Turnbull – High St Traders Assoc	Georgina Carlo-Paat – Harbourmaster (online)

1. The Chair thanked everyone for attending and welcomed Ray Jones back to the team. There were some technical issues with the online meeting system on the day so apologies to all this affected. We aim to have this remedied by next time.

2. Apologies received from Alex Bird (DCC Highways), Lena Lliffe (NDC Car Parks), Bert Gear (ITC Cllr), Naomi Laurenson (NDC Projects), Nathan Ray (NDC), Laura Donovan (ITC Proper Officer), Ilfracombe Police, Mark Langworthy (IBTA)

3. Ongoing actions – NI explained that he has changed the format for this to make it easier to identify actions and any updates.

- **Trail & Information signs and Parish Notice Boards** – Audit, clean, maintain and update

  Action: **Neil Ingram -** Ongoing

  Update: Location information received from Barbara Clarke at Events4Ilfracombe on 22nd April. NI will collate this information into a spreadsheet as soon as possible and then carry out an audit to establish repairs required, compile a cleaning schedule and process for updating with information.

- **Victoria Place Tree cutting**

  Action: **Neil Ingram** to "nudge" DCC

  Update: As at 22nd April this was with the Environmental Landscape Management team at DCC for assessment.

- **ITC request for additional equipment and training to carry out tasks on behalf of DCC**

  Action: **Neil Ingram** to apply for funding from DCC Highway Maintenance Community Enhancement Fund.

  Update: Equipment list received from ITC Facilities Manager. NI made funding application via the DCC Highway Maintenance Community Enhancement Fund. Waiting for Road Warden's Board to sit at the end of the month to review/approve request.

  Post Meeting update: Weed killer spraying training and equipment element refused as DCC no longer carry out any spraying. NI informed DCC that this will severely limit the amount of

work ITC would continue to undertake on behalf of DCC. The trimming equipment request raised some further questions which NI and the ITC Facilities Manager have answered.

- **Fly Tipping Wilder Road** – (reported by Cllr Elliott) – Unsighted as to whether this has become a regular "hot spot" or isolated incident.

  Action: ITC Team will keep an eye on area reporting to NDC any instances of fly tipping.

  Update: No further instances reported

- **High Street pavements** – (reported by Gloria Satchwell) – Gloria expressed her concern over the many dips, hollows and trip hazards that were apparent along the High Street. She was especially concerned for those of limited mobility and/or vision.

  Action: **Neil Ingram** will carry out a walk around survey of the High Street to establish any obvious issues. Any findings will be reported to those at DCC far more qualified to follow up on his findings.

  Update: Survey to take place week commencing 28th April.

- **Cow Lane** – No current plan identified.

  Action: **ITC** will look at scheduling in a weed spray. **Neil Ingram** to investigate possibility of Community Payback Team undertaking some form of path cleaning.

  Update: Awaiting revised contact details for CPT from Department of Justice.

- **20mph road markings East end of High Street** (reported by Cllr J Williams) – Team unsighted on whether this has been completed.

  Action: If uncompleted the Chair will raise with DCC Highways.

  Update: There are no on road markings at east end of High St. DCC to investigate week commencing 21st April.

  Post meeting update: DCC currently have no plans to repaint the road surface signs. If any road signs are missing these should be reported via Ilfracombe Report It!

- **Temporary fencing Hillsborough Park Road** (reported by Cllr Basil) – this fencing has been in place for a considerable time without any evidence of work or any requirement.

  Action: Neil Ingram has spoken to DCC and it is not theirs, awaiting response from NDC Parks

  Update: No response yet from NDC Parks. Neil Ingram to chase NDC Parks
  Post meeting update: Neil Ingram has been informed by NDC Engineers that fencing will remain in place until resources and funding can be identified. They also stated that as a low risk project that this was not a priority.

- **ITC Volunteers for litter picking**

  Action: The Chair will discuss this idea with the ITC and OI team as a potential project.

  Update: Online campaign launched for ITC Volunteers. Mel Turnbull suggested that Earth Action North Devon (formerly Plastic Free North Devon) may be able to assist. Neil will pass this onto the ITC Volunteers Officer.

- **Montebello site hoarding deterioration**

  Action: Neil Ingram will raise with NDC Cllrs and NDC/ITC staff to see what can be done to "fix" the problem.

  Updates: To be raised at IRB on 30th April

- **The bins in Brookdale Car Park remain insufficient to contain the amount of waste generated when the coach drivers empty their coaches.**

  Action: Neil Ingram to raise with NDC

  Update: Action remains outstanding

- **Gold Coast Site** – Two aspects here:

  a. Damage to the road directly over the culvert (DCC). Latest update from DCC on 21st April – they have had contact with the developer relating to the repair options but no timeframe for any repairs to happen has been established.

  b. Pavement side hoardings (NDC). Order issued by NDC to site owner, update to be discussed at IRB on 30th April.

- **Rodney Lane road sign is missing**.

  Action: Chair to raise with DCC.

  Update: Turns out that NDC are responsible for street name signs. Reported to NDC via Ilfracombe Report It! Report number RPSS-708123601.

4. **AOB**

Terry Elliott

- With the recent attacks on women in Slade coupled with the street lighting issues across the town Terry suggested a wider discussion over a Safe Town initiative. With this being a considerable project, the chair will discuss this with the Programme Manager and the Proper Officer.

- Terry raised numerous issues that have a direct impact on those members of our community who may, through age or accessibility issues, struggle simply getting around town. These issues include but are not limited to uneven pavements, A-Frames, trade waste bins, domestic bins and scaffolding. If this were to be adopted as an Age Friendly Town project this would again have to go through the Programme Manager and the Proper Officer.

  A discussion followed surrounding some of these issues. Ray Jones pointed out that bins should only be outside properties for presentation on their day of collection. Neil Ingram will contact NDC Comms to see if this can be shared on social media.

  Ray continued the discussion stating that we should continue to look for workable solutions and fixes such as community bins and secure spaces for refuse storage and collection.

- Terry raised the issue surrounding the recent social media posts that showed violence towards a child and asked if clarity could be provided by Ilfracombe Police as to what should not be posted online.

  Action: **Neil Ingram** will discuss with Ilfracombe Police.

  Post meeting note: As the initial question focused on Facebook, their Community Standards are suggested as an ideal starting point and can be accessed **here** There are 28 different sections each with a Policy Rationale, it is heavy reading that is at times open to a requirement for additional information and context.

Gavin Pennington-Ellis

- Can we get an update on the car park behind the Landmark, the railings are now starting to rust and the area is looking increasingly run down.

Ray Jones

- Neil Ingram asked Ray to explain the escalation process in relation to continued dog fouling in areas with a PSPO. Ray explained this required marking and counting instances of fouling over time. Where there is a continued increase then a temporary order is issued for all dogs to be kept on a lead for 3 months, if the issue stil persists the next stage is to ban all dogs for 3 months.

  Ray also encouraged people to continue to report dog fouling and where possible take pictures or video footage of the dog the owner and the unattended faeces.

Sara Wilson

- Main road sign on War Memorial Roundabout is still round the wrong way.
  Action – **Neil Ingram** will investigate whether this is still the case. If so will report to DCC.

- Is it possible to see how many Ilfracombe businesses took up the offer of the High Street Enhancement Fund?
  Action: **Neil Ingram** to ask NDC

- Sara had received a report of a felled tree lodged in the Wilder Brook.
  Action: **Facilities team** to investigate

- Sara expressed concern over the lack of street lighting in certain (far too many) areas of the town. The questions are: Does DCC have a plan for lighting in Ilfracombe eg. Energy saving or broken?

  Action: **Neil Ingram** to ask DCC

5. Date of next meetings: (all 1030 at The Ilfracombe Centre & Online)

   14th May, 18th June, 23rd July, 3rd Sept, 8th Oct, 12th Nov, 17th Dec